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**Jubilee Mutual Water Company, Inc.**

**P.O. Box 1016 8828 Joshua Avenue**

**Lucerne Valley, CA 92356**

**Office: 760-248-7883 Cell: 760-885-8587**

**Monday thru Friday 9:00 AM – 1:00 PM**

**Email:** [**jubileewaterco@gmail.com**](mailto:jubileewaterco@gmail.com)

**www.jubileewatercompany.com**

**Board of Directors Meeting Minutes**

**June 21, 2025 @ 10:00 AM**

1. **Call to order**: The Board of Directors meeting was called to order by President Rudy Cervantes at

10:00 AM, in the Office. The President led the flag salute.

**Roll Call: Directors Present** **Directors Absent**

Rudy Cervantes

Ray Gagne’

Kelly Crawford

Tim Walker

Steve Giles

Richard Selby

Steve Bauer

Anne Roark

Bruce Turnbull

**B. Approval of Agenda:**  Richard Selby made a motion to approve the agenda as submitted. Tim Walker seconded the motion. Motion carried unanimously.

**C. Guests:** None

**D. Approval of Minutes:** Richard Selby made a motion to approve the minutes of the May 17, 2025 Board of Directors meeting. Kelly Crawford seconded the motion. Motion carried.

**E. Shareholder Comments:**  Ray reported that Jeremy Maldonado, who is living with his family in a 5th wheel trailer on Cherokee Trail, came into the office and said he had had a visit from Code Enforcement and had been given 30 days to move. He asked Ray if it would be okay to move his big container over onto the back of Ray’s property. Ray told him no.

**F. Financial Report:** Ray Gagne’ reported a net income of $580.97 for May 2025. He reported a net income of $53,561.17 for the fiscal year October 2024 thru May 2025. Ray presented the Board with the Balance Sheet showing Total Liabilities and Equity at $337,641.43. Rudy stated he had made two deposits for May. One for the Improvement Account in the amount of $2,737.90 and one for the Surety Account in the amount of $58.10. Ray stated that we still have one more year for the Special Assessment payments. Ray also stated that we are 6 months ahead on our payments for the NRWA loan. Steve Giles made a motion to approve the financial report; Richard Selby seconded. Motion carried unanimously.

**G. Correspondence:** None

**H. Water System Report:**  Brandi reported that Steve Giles had replaced the hour meter in Well 3. Ray stated that all reports to the SWRCB are complete and in. He contracted with a licensed back flow specialist in Bakersfield to do the Cross Connection Control Plan. Otherwise, the system is running normally.

**I**. **Continuing and Action Items:**

1. **Mileage**: Steve Bauer made a motion to approve the mileage for Rudy Cervantes and Brandi Van Horn. Steve Giles seconded the motion. Motion carried.

**2. Gordon Acres Project:** Ray spoke with Barbara Roesner at RCAC. She is working on Jubilee’s application for a 2.5 million dollar line of credit for the Gordon Acres Project. Ray presented a Corporate Resolution to Borrow for a Board vote. Steve Giles made a motion to approve the Corporate Resolution to Borrow. Anne Roark seconded the motion. Motion carried unanimously.

**3. Meter Replacement Project:** Ray reported that there was another delay in the installation of the new smart meters due to a supply issue. He also presented the Board with an update to Jubilee’s Meter Policy for approval.

Richard Selby made a motion to approve the changes to the Meter Policy. Ray Gagne’ seconded the motion. Motion carried unanimously.

**4. JMWC Website:** Ray reported that we installed a new wireless credit card terminal and now consumers could make payments online at jubileewatercompany.com. It is a very basic payment system that we will be improving in the very near future.

**J. New Business:**

**K. Non-Agenda Items:**

1. Steve Bauer suggested we have a flushing hydrant installed on the pressure line located at Anza and Sutter.
2. Anne stated they are reconsidering starting the BBARWA Project back up again. Anne asked if Jubilee should send a letter in accordance to this project.
3. Ray stated that he had talked to the owner of the parcel on Camp Rock Road and we should offer $7500 for it. The Board agreed.

**L. Adjourned meeting @** 11:34AM. Director Steve Giles made a motion to adjourn the meeting. Richard Selby seconded the motion. Vote: 8 ayes: 0 nays. Resolve: motion carried.

Minutes taken and typed by Brandi Van Horn

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Rudy Cervantes, President Date